

# Monmouth Town Council

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## Minutes of the remote meeting of the People And Places Committee held via BT Telephone Conferencing on Monday 12<sup>th</sup> April 2021 at 7pm

**Present:**

<b>Cllr C Blair</b>	<b>Cllr E Bryn</b>
<b>Cllr T Christopher (Chair)</b>	<b>Cllr A Dewhurst (Deputy Chair)</b>
<b>Cllr M Feakins</b>	<b>Cllr J Gunter</b>
<b>Cllr J Lucas</b>	<b>Cllr R Roden</b>
<b>Cllr J Treharne</b>	<b>Cllr S White</b>

**C. Williams (Administration Officer)**  
**2 members of press and public**

*Cllr M Feakins opened the meeting as Chair of the Council. He invited all in attendance to undertake a minute's silence in recognition of the death of HRH Prince Philip who died on Friday 9<sup>th</sup> April 2021.*

Agenda Item No.	Details	Action
1	<p><b>Election of Chairman</b> To elect a Chairman of the People &amp; Places Committee until the Annual Meeting of the Council in May.</p> <p>It was <b>resolved</b> to elect Cllr Christopher as Chair of the People and Places Committee until the Annual Meeting of the Council in May.</p> <p><i>Cllr Christopher chaired the remainder of the meeting.</i></p>	
2	<p><b>Election of Deputy Chairman</b> To elect a Deputy Chairman of the People &amp; Places Committee until the Annual Meeting of the Council in May.</p> <p>It was <b>resolved</b> to elect Cllr Dewhurst as Deputy Chair of the People and Places Committee until the Annual Meeting of the Council in May.</p>	

3	<p><b>Terms of Reference and Membership</b> To confirm the terms of reference and to note membership of the committee.</p> <p>It was <b>resolved</b> to note the terms of reference and membership for the committee as agreed at the Full Council meeting held on 23<sup>rd</sup> March 2021.</p>	
4	<p><b>Attendance and apologies for absence</b> To receive apologies for absence.</p> <p>Apologies were received and accepted from Cllr Jackson-Graham, Cllr Jupp, Cllr Jones and Cllr Smith. No apology was received from Cllr Breeze or Cllr Legg.</p>	
5	<p><b>Declarations of Members interests and dispensations</b> To receive declarations of interest in items on the agenda in accordance with Part 111 of the Local Government Act 2000, which established the Local Government Code of Conduct for Members.</p> <p>No declarations of interest were recorded.</p>	
6	<p><b>Minutes</b> To confirm as a correct record, the minutes of the Environmental Affairs and Community Affairs meetings held on Mondays 1<sup>st</sup> March and 29<sup>th</sup> March 2021.</p> <p>It was <b>resolved</b> to approve the minutes of the Environmental Affairs and Community Affairs meetings held on 1<sup>st</sup> March and 29<sup>th</sup> March 2021 as a true record.</p>	
7	<p><b>Public Participation</b> To hear comments from members of the public on items to be discussed on the agenda.</p> <p>There were no requests from members of the public to speak at the meeting.</p>	
8	<p><b>Payments and Budgets</b> To approve any payments/late payments and to note budget details.</p> <p>It was <b>resolved</b> to approve all payments and late payments and to note the budget details for the committee.</p>	
9	<p><b>Monmouth Savoy Trust Youth Scheme</b> (i) To develop a policy for ward councillors to approve applications by those Monmouth children who attend school elsewhere.</p>	

	<p>Councillors noted that proof of residence would not be necessary if the residence of the applicant was known to the Councillor. It was agreed that the Kids Club scheme would be advertised via social media, MTC website and in the Monmouthshire Beacon to ensure that as many parents with children eligible for the scheme as possible were aware of it.</p> <p>It was <b>resolved</b> to adopt the policy for ward councillors to approve applications by those Monmouth children who attend school elsewhere.</p> <p>(ii) To consider and approve the design for the Savoy Theatre “Kids Club” loyalty card.</p> <p>Consideration was given to the designs provided by The Plastic Card Company and whether the Welsh language could be included. It was noted that the “Kids Club” logo was pre-designed and the license for use had been purchased. To adapt this logo to include the Welsh language would likely require a graphic designer.</p> <p>It was <b>resolved</b> to investigate the inclusion of the Welsh language on the loyalty card to create a bilingual card in line with the Welsh Language Act 1993.</p> <p>A named vote was requested:  For: Cllrs Blair, Bryn, Dewhurst, Gunter, Lucas, Roden, Treharne (7)  Against: Cllrs Feakins, White (2)  Abstain: Cllr Christopher (1)</p> <p>The motion was therefore carried.</p>	<p><b>Cllr Feakins</b></p>
<p><b>10</b></p>	<p><b>Town History Banners</b>  To consider the redesign of the history banners prepared by Platform One and to agree a budget for design and installation of the new banners.</p> <p>Concerns were raised, again, about the prominence of the proposed design and size of the banners.</p> <p>It was <b>resolved</b> to arrange a virtual meeting with Platform One to discuss the proposed design of the banners and for the item to be reconsidered at the next P&amp;P meeting.</p> <p>It was <b>resolved</b> that Cllr Bryn and Cllr Dewhurst would represent the committee at the meeting with Platform One and that members absent from this meeting would also be invited to attend.</p>	<p><b>C. Williams</b></p> <p><b>C. Williams</b></p>

<p><b>11</b></p>	<p><b>Town Maps</b> To receive an update on the town maps and the inclusion of defibrillator locations.</p> <p>Consideration was given to including stickers on the display glass of the town maps but it was noted that Platform One had advised against this. Instead, they had suggested that a sticker displaying the defibrillator sites be included in the top corner of the map.</p> <p>It was <b>resolved</b> to defer this agenda item to the next meeting of P&amp;P to further consider the suggestions made by Platform One and to obtain further cost information.</p>	<p><b>C. Williams/ Cllr Bryn</b></p>
<p><b>12</b></p>	<p><b>Williams Field Lane Walking and Cycling Route</b> To note the consultation by MCC and Sustrans for an active travel route from Kingswood Gate to Williams Field Lane.</p> <p>Councillors noted the consultation relating to an active travel route from Kingswood Gate to Williams Field Lane by MCC and Sustrans.</p>	
<p><b>13</b></p>	<p><b>Incredible Edible</b> To consider the potential for the Incredible Edible scheme in Monmouth.</p> <p>(i) It was <b>resolved</b> to set up a Task and Finish Group to work with ACE Monmouth to investigate any suitable locations for the Incredible Edible scheme and to report back to the P&amp;P Committee.</p> <p>(ii) It was <b>resolved</b> to appoint Cllrs Roden, Feakins and Christopher to the Task and Finish Working Group.</p>	<p><b>Cllr Roden/ Feakins/ Christopher</b></p>
<p><b>14</b></p>	<p><b>Kings Fee Noticeboard (referred from Community Affairs 29.03.2021)</b> To consider the purchase of a new noticeboard for Kings Fee to replace the current one which has sustained considerable weather damage.</p> <p>It was <b>resolved</b> to purchase a noticeboard from the Noticeboard Company for the cost of £209.00 (exc VAT) to be paid from the Communication Budget (Budget code 4223).</p>	<p><b>C. Williams/ P.Hartley</b></p>
<p><b>15</b></p>	<p><b>Policing in Monmouth (referred from Community Affairs 29.03.2021)</b> To consider and agree writing a letter to the Chief Inspector of Gwent Police regarding the lack of police presence in Monmouth on the weekend.</p>	<p><b>C. Williams</b></p>

	It was <b>resolved</b> to write a letter to the Chief Inspector of Gwent Police regarding the lack of policing in Monmouth on the weekend.	
<b>16</b>	<p><b>Police Report March 2021</b> To note the crime report received for March 2021.</p> <p>(i) It was <b>resolved</b> to note the crime report for March 2021.</p> <p>(ii) It was <b>resolved</b> to include, as part of the letter to the Chief Inspector, questions regarding whether the numbers for anti-social behaviour included COVID 19 breaches and why there are no records of drug related offences in the monthly reports.</p> <p>(iii) It was <b>resolved</b> to invite a local Police Officer/ PCSO to the next P&amp;P meeting to re-establish the working relationship between Monmouth Town Council and the Police.</p> <p><i>Cllr Blair left the meeting</i></p>	<p><b>C. Williams</b></p> <p><b>C. Williams</b></p>
<b>17</b>	<p><b>Update on Action Summary</b> To update the Action Summary.</p> <p>It was agreed to request an update on 20A Monnow Street regarding the structural survey that was undertaken in 2020.</p>	<b>C. Williams</b>
<b>18</b>	<p><b>Items for Discussion at Next Meeting</b> To agree any future items for discussion.</p> <p>1. To note the ongoing issues with dog waste bins in Monmouth and to consider a draft policy relating to the frequency in collection of waste and the purchase of new bins.</p>	
<b>19</b>	<p><b>Press Release</b> To determine whether any Press Releases are required.</p> <p>It was agreed that the Chair and Administration Officer would agree any future press releases.</p> <p>Councillors welcomed the quality of the press release in last week's Monmouthshire Beacon and congratulated those involved particularly in respect of the planning decision relating to DS Music.</p>	<b>Cllr Christopher/ C. Williams</b>
<b>20</b>	<b>Date of Next Meeting</b>	

	To note the date for the next meeting is scheduled for Monday 10 <sup>th</sup> May 2021.	
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**Meeting Closed at 20:13**