

**MONMOUTH TOWN COUNCIL**  
Shire Hall  
Agincourt Square  
NP25 3DY  
Tel: 01600 715662  
Email: [townclerk@monmouth.gov.uk](mailto:townclerk@monmouth.gov.uk)  
[www.monmouth.gov.uk](http://www.monmouth.gov.uk)



Date: 22<sup>nd</sup> June 2021

**To the Mayor and Members of Monmouth Town Council**  
**NOTICE OF FULL COUNCIL MEETING**  
**You are summoned to attend a Remote Meeting to**  
**be held via BT Telephone Conferencing**  
**on Monday 28<sup>th</sup> June 2021 at 7 p.m. for**  
**transacting the following business:**

*P Morgan*

**P Morgan, Locum Town Clerk**

**AGENDA**

To join the meeting please dial Tel: 0800 032 8068 (free of charge) and enter the following passcode when prompted: **11721683** then # and then state your full name.

Please note: If agreed, members of the press and public will be excluded from the meeting for the confidential items.

<b>01.</b>	<b>To receive apologies for absence.</b>
<b>02.</b>	<b>To receive declarations of interest in items on the agenda.</b>
<b>03.</b>	<b>Public Participation</b> <i>To receive questions from members of the public for a maximum of 10 minutes. (During this time of remote meetings any members of public who wish to speak/ask a question must email their request in by the Friday prior to the meeting)</i>
<b>04.</b>	<b>Finance</b> <b>a. Payments:</b> To approve the invoices for payment and cashbook payments list from 19.05.2021 to date and any late payments. <b>b. Budgets</b> To consider and approve MTC budget reports to date. <b>c. Transfer</b> To approve the transfer of £4,000 from General Reserves to the Town Maintenance budget (code 4310) to ensure adequate funds are available for the design, production

	and installation of the town history banners in accordance with the resolution made by the People & Places Committee m010/PP/21 ii).
<b>05.</b>	<b>Dog Waste Bin Price Increase</b> To note the correspondence received on 20 <sup>th</sup> June from Merlin Waste regarding an immediate price increase from £4.00 to £6.25 per bin per week which will amount to an additional cost of £3,685.50 for the remainder of the year and to approve the same in order to ensure the bins are emptied.
<b>06.</b>	<b>Shop Monmouth Proposal (MF)</b> To consider and approve the Monmouth Chamber of Commerce proposals in respect of town maps and Shop Local Campaign.
<b>07.</b>	<b>Governor at Osbaston</b> To note Cllr Jupp's resignation as Governor at Osbaston School and seek a Councillor to undertake this role.
<b>08.</b>	<b>Rotary Raft Race</b> To consider the request from Rotary Monmouth to use the Town Field for the raft race on 5 <sup>th</sup> September 2021.
<b>09.</b>	<b>Zoom Conferencing Facility (RJ)</b> To consider a motion from Cllr Jupp to formally approve the use of Zoom conferencing facility as the remote meeting platform for all meetings of Monmouth Town Council (including committee and sub-committee meetings) until circumstances allow for hybrid meetings to take place.
<b>10.</b>	<b>Monmouthshire Boundary Review</b> To note the implications for the Town Council of the Monmouthshire County Council Review of Community Boundaries.
<b>11.</b>	<b>Welsh Language Scheme</b> To note that an 'exploratory' Welsh Language Policy has been sent to the Welsh Language Commissioner's Office to seek comments/guidance that can then be utilised in preparing a formal draft policy.
<b>12.</b>	<b>Date of Next Meeting</b> The next scheduled remote meeting will be the Full Council meeting on Monday 26 <sup>th</sup> July 2021 at 7:00pm.
<b>13.</b>	<b>Exclusion of the Press and Public</b> To resolve to exclude members of the press and public from the meeting during consideration of the following items of business, by the Public Bodies (Admission to meetings) Act 1960, Section 1 (2), on the grounds of confidentiality.
<b>14.</b>	<b>Project Officer Role</b> To consider the recommendation from the 3 <sup>rd</sup> June 2021 Staffing Sub-Committee that the Project Officer role be extended for a further 6 months with the Project Officer authorised to take up to one 2-month break when desired.

**15. Locum Clerk Assistance**

To discuss the timescales in respect of Locum Clerk assistance (deferred from last meeting).