

MONMOUTH TOWN COUNCIL
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Date: 16th March 2021

**To the Mayor and Members of Monmouth Town Council
NOTICE OF FULL COUNCIL MEETING**

**You are summoned to attend a Remote Meeting to
be held via BT Telephone Conferencing
on Monday 22nd March 2021 at 6 p.m. for
transacting the following business:**

D McNeill

D.McNeill, Locum Town Clerk

AGENDA

To join the meeting please dial **Tel: 0800 032 8068** (free of charge) and enter the following passcode when prompted: **11721683** then # and then state your full name.

Please note: If agreed, members of the press and public will be excluded from the meeting for the confidential items.

01.	To receive apologies for absence.
02.	By-election To note that a Notice of Uncontested Election was issued by MCC as only one nomination was received by them by the deadline. Mr Simon Jones was duly elected and has signed his Declaration of Acceptance of Office so may participate in Council business.
03.	To receive declarations of interest in items on the agenda.
04.	Public Participation <i>To receive questions from members of the public for a maximum of 10 minutes. (During this time of remote meetings any members of public who wish to speak/ask a question must email their request in by the Friday prior to the meeting)</i>
05.	Minutes for Approval To approve Full Council Minutes for the remote meeting held on 22/02/2021.

<p>06. One Voice Wales</p>	<p>To note the 6% increase in annual membership fee to £1,827 and to determine whether to renew membership with One Voice Wales.</p>
<p>07. Finance</p>	<p>a) Payments: To approve the accounts for payment for the period 01/03/2021 to date and any late payments.</p> <p>b) To note the Budget Details, Income & Expenditure Acct, Nominal Ledger Payments and Purchase Order Acct for Month 12.</p> <p>c) Internal Controls To consider the recommendation by the Finance & Policy Committee to approve the Risk Management Policy.</p> <p>d) Internet Banking To consider and agree to commence the process for Internet Banking and to agree the appointment of up to 4 signatories for online authorisation of payments.</p>
<p>08. Committee Structure and Working Groups Review</p>	<p>To approve recommendations from the Task and Finish Group</p> <p>a) To approve the proposed name for the new committee</p> <p>b) To approve committee membership from 1st April 2021 for the new committee</p> <p>c) To review and approve proposals for reducing workloads of committees including officer delegations and (see report)</p> <p>Subject to approval of the above</p> <p>d) To approve and adopt a discharge of functions document setting out committee and officer delegations (late paper)</p> <p>e) To review standing orders to reflect the above changes</p> <p>f) To review financial regulations to reflect the above changes</p>
<p>09. Community Partnership Agreements</p>	<p>a) Monmouth Savoy Trust (LGA 1972 s145, power to provide entertainments)</p> <p>i) To consider a draft partnership agreement for a 3-year partnership agreement with the Monmouth Savoy Trust (MST) including an annual financial commitment of £15,000.</p> <p>ii) To consider proposals for a process to manage free youth passes for all Monmouth Town primary school children aged between 5 and 11 years old for one Saturday a month at MST.</p> <p>b) Citizens Advice Monmouth (LGA 1972 s142 (2A)) To consider a proposed 3-year partnership agreement with the Citizens Advice Monmouth and agree an annual financial commitment (sum to be agreed).</p> <p>c) Mind Monmouthshire To appoint a councillor to the Trustee Board of Mind Monmouthshire.</p>
<p>10. Independent Review Panel for Wales</p>	

	To note and adopt the 2021 Annual Report including considering discretionary payments at Determinations 43, 45, 46, 47, 48 & 49.
11. Allotments	To consider the following motion from Councillor Feakins: “MTC to consider providing or ask MCC to provide additional garden allotments at Vauxhall and other locations for the benefit of the Town Residents in recognition of the Climate Change Emergency, the need to increase bio-diversity, to implement the wellbeing act including to promote a healthy lifestyle, and to reduce food miles.”
12. Local Government and Elections (Wales) Act 2021	To note the key provisions in the summary document provided by One Voice Wales, in particular, the introduction of the General Power of Competence.
13. BT Conferencing Protocol	To adopt a protocol for remote meetings using BT Conferencing.
14. Committee Membership	To approve a request to join the Planning Committee Cllr S Jones.
15. Service Level Agreements	To receive an update following the request for a rebate on the toilets SLA.
16. Date of Next Meeting	The next scheduled remote meeting will be Monday 26 th April 2021 at 6:00pm.
17. Exclusion of the Press and Public	To resolve to exclude members of the press and public from the meeting during consideration of the following items of business, by the Public Bodies (Admission to meetings) Act 1960, Section 1 (2), on the grounds of confidentiality.
18. Monmouth Town Centre Enhancement Proposals	To determine whether to extend the contract for the existing contractor for the maintenance of the new planting scheme as part of the temporary improvements to Monnow Street to be installed by Monmouth County Council, or to accept the price from MCC to maintain them at MTC’s cost, to be funded from General Reserves.
19. Appointment of Town Clerk/Responsible Finance Officer	To consider recommendations from the interview panel for the appointment of a new Town Clerk/RFO (late paper).