

Monmouth Town Council

Shire Hall
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Monmouth
NP25 3DY



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Date: 23rd February 2021

**To the Mayor and Members of Monmouth Town Council
NOTICE OF A REMOTE MEETING OF
THE ENVIRONMENTAL AFFAIRS COMMITTEE**

You are summoned to attend a Remote Meeting to be held via BT Telephone Conferencing on Monday 1st March 2021 at 7pm for transacting the following business:

D McNeill

Deborah McNeill
Locum Town Clerk

Members of press and public - to listen in to the meeting please dial Tel: 0800 032 8068 (free of charge) and enter the following passcode when prompted: 11721683 then # and then state your full name

If members of the public wish to speak on any matter listed on the agenda, please provide notice to the Town Clerk no later than the Friday before the meeting on townclerk@monmouth.gov.uk

Agenda Item No.	Details	Action
1	Attendance and apologies for absence	
2	Declarations of Members interest and dispensations To receive declarations of interest in items on the agenda in accordance with Part 111 of the Local Government Act 2000, which established the Local Government Code of Conduct for Members.	
3	Minutes To confirm and sign the minutes of the meeting held on Monday 18 th January 2021.	
4	Public Participation To hear comments from members of the public on items to be discussed on the agenda	

5	<p>Payments and Budgets To approve any payments/late payments and to note budget details <i>(Please note any unused budget will not be automatically carried forward to 21/22 budget, but may be vired back to General Reserves or Ear Marked Reserves)</i></p>	
6	<p>History Banners To discuss the recommendation from Town Amenities Working Group regarding the History Banners in Monmouth and to agree any action arising from the same.</p>	
7	<p>Tree Management</p> <ul style="list-style-type: none"> (i) To consider and agree whether Monmouth Town Council should request that Monmouthshire County Council put in place a tree management plan for urban trees in Monmouth (EB) (ii) To agree the instruction of Monmouthshire County Council to carry out a Quantified Tree Risk Assessment (QTRA) for the trees on the Town Field. 	
8	<p>Working Groups</p> <ul style="list-style-type: none"> (i) To review the Working Groups for the committee and to consider whether they are still necessary and on what basis they should continue if deemed necessary (working group or task and finish group?) and report back to the committee review task and finish group. <ul style="list-style-type: none"> a) ACE Monmouth, (CB, (Lead), MF, AD, EB, KJG, Mr Cullen-Jones and Mrs McCartney) b) Town Amenities, (TJC (Lead), AL, AD, JT, CB, SW, JL, Mrs Hargaden and Mr Munslow) c) Litter, (AD, (Lead), TJC, CB and EB) d) Active Travel - Pedestrians & Cyclists, (Including Town 20mph Zone), (EB, (Lead), AD, KJG, RJ, Mr Munslow, Mrs Hargaden, Mr Hoyle, Mr Cullen-Jones, Mrs Mitchell, Mrs Jones, Mr Walton and Mr Wright) e) Cemetery, (TJC, (Lead), AD, AL, RR, SW and Mr Munslow.) f) Welsh Assembly Government Funding - Coach Parking, (RR, (Lead), KJG and JL) g) Hereford Road Parking, (JL, (Lead), RR, AD and CB) h) Wye Bridge Pedestrian Footbridge, (JL, (Lead), AD, KJG and RJ) 	

	<p>i) Plastic Free Monmouth, (EB, (Lead), AD and CB)</p> <p>j) Agincourt St Toilets, (RR, (Lead), SW and AD)</p> <p>k) Bee Friendly, (Caru Gwenyn), (AD, (Lead), TJC and SW)</p> <p>l) War Memorial Garden (AD (Lead), RR, MF, SW, TJC, CB, EB, Ms R Morgan, Mrs M Boase, Mrs V Mitchell)</p> <p>(ii) To receive an update from the Working Groups and to agree any action arising from the same.</p>	
9	<p>Update on Action Summary To update the Action Summary</p>	
10	<p>Items for Discussion at Next Meeting To agree any future items for discussion</p>	
11	<p>Press Release To agree a Press Release</p>	
12	<p>Date of Next Meeting To agree a date for the next meeting</p>	